

Pacific Okinawa Players
Board Meeting
Nov. 16, 2008

Present were: Stephanie Jones, President; Jamie Pellegrini, VP; Christine Davies, Treasurer; Christine Smith, recording secretary; Malia Jakus, Artistic Director; Dave Jones, Army Entertainment Liaison; Rebecca Kuhn, Publicist; Rob Jones, Sgt. At Arms; Emily and Justin Steiger, Historians; Gary Hughes, Webmaster.

1. MCCS – There is a new person who is assigned to the building. (Mr. Purdy has been promoted.) Mr. Moore of MCCS would prefer to deal with a Marine or dependent of a Marine. This is a suggestion when it comes time to run for a Board position.
2. Board – Since our president, Stephanie Jones, will be leaving before the end of her term, it was suggested that we hold elections one month early so that the new president can have some OJT with Stephanie. This will be true for the position of treasurer as well. It was also requested for Dave Jones to draw up a contract for the loaning of items from POPS to outside organizations.
3. Cage – The cage is looking better. About 7 people showed up for the cleaning on Nov. 8. More still needs to be done.
4. Army Entertainment – All is working well.
5. Nun crackers – A house manager is needed for the Dec. 13, 14 and 15 performances at Foster. The posters have been dropped off with Jamaal Solomon and Cory Slater. Since this is a small cast, help will be needed putting up posters.
6. Christmas Fest – Rachel Ferguson is coordinating. She will have an eight person group. Rachel has the e-mails of those who volunteered. Practice will start around Thanksgiving.
7. POPS Follies - More to come, but hopefully this will take place at Torrii.
8. Membership Dinner – This may be one way to encourage people to join and thank member for their work on different show. Dinners for members who worked on a show as either a member of the cast or the production team would be paid for. In other words, your name must appear in a program under one of those designations. Other members and family members would be able to come to the dinner, but would need to pay their own way. Malia Jakus suggested that at the first Membership dinner we should use it as a way to say thanks to those leaving and to have a “roast” for Stephanie Jones, out going president.
9. Building dates for Jan. & Feb. – The ducts are scheduled to be cleaned sometime in January. Exact date is not known. Stephanie hopes to know by the beginning of December. Due to this cleaning, the dates for Ravenscroft may be pushed back a week. Also the dates for Children of Eden have been pushed back a week due to the unavailability of the building. (Audition dates and place are still unsure for COE as well.)
10. Time frames of Shows – It was discussed that maybe shows should run for 3 weekends instead of two and the days would be Friday PM, Saturday Matinee and PM and possibly a Sunday matinee.
11. Prices- The prices for shows will be changed as follows:
 - Large Musicals \$12.00 for adults, \$5.00 for children

- Small musicals/plays \$10.00 for adults, \$5.00 for children
- Children shows \$7.00 for all

Directors have the discretion to decide whether to have children prices, especially for an adult show.

12. Promotional Items – The board approved up to \$50.00 for Rebecca Kuhn to create a promotional magnet with program dates to be handed out at future shows. Also approved was an additional \$50.00 for large posters that can be placed at the front of the theater.
13. Treasurer's Report- Due to privacy issues, report will be made at meeting.
14. Rack mounts for mics- Since we have the new mics, we need to take care of them. Gary will research the cost of rack mounts for the receivers.
15. Rebecca will run an ad in Japan Update for sound technicians and accompanists.
16. It was recommended that reminder of meetings be sent out both for the meetings and in case a monthly meeting has been cancelled.
17. Radio/TV spot – POPS needs one of each. The one running on radio now is old and difficult to understand. For the radio spot, it should be 30 seconds long. Gary can help with the recording, but someone needs to write one. Music that is used needs to be music that AFN has the rights to use. For the TV spot, it should be 30 seconds long as well. Malia Jakus volunteered her students to help film and edit the spot, but again someone needs to write and storyboard one. It would be nice if the two tied in together.